

MEETING OF THE 51ST DAA BOARD OF DIRECTORS,
WEDNESDAY, OCTOBER 23, 2013 AT GALPIN MOTORS,
15505 ROSCOE BLVD, NORTH HILLS, CA AT 10:00 A.M.

1. CALL TO ORDER: **President Honda**
2. PLEDGE OF ALLEGIANCE: **President Honda**
3. ATTENDANCE:
 - A. Directors Present: **President Honda, Directors Corradi, DeYoung, Rabaso and Washburn.**
 - B. Directors Absent: **Upon motion by Director Washburn, seconded by Director Corradi to excuse Director Kaufman (arrived at 10:15). Motion carried.**
 - C. Staff Present: **D. Jacobs, D. Smith**
4. GUESTS: **K. Phillips; Valley Economic Alliance, C. Bledsoe; Canoga Park High School, B. York; Canoga Park High School.**
5. PUBLIC COMMENTS: **None**
6. APPROVAL OF THE AGENDA: **Upon motion by Director DeYoung, seconded by Director Washburn to approve the agenda as presented. Motion carried.**
7. CONSENT AGENDA: **Upon motion by Director Corradi, seconded by Director Washburn to approve the consent as presented. Motion carried.**
 - A. Minutes of Board meeting: **Upon motion by Director Corradi, seconded by Director Washburn to approve September 25, 2013 minutes as presented. Motion carried.**
 - B. Financials: **Upon motion by Director DeYoung, seconded by Director Corradi to approve the August 1-31, 2013 and September 1-30, 2013 financials as presented. Motion carried.**
 - C. Disbursements: **Upon motion by Director DeYoung, seconded by Director Corradi to approve September 1-30, 2013 disbursements as presented. Motion carried.**

- D. Agreements: **None**
8. CONSENT CALENDAR CALL ITEMS: **None**
9. OLD BUSINESS: **None**
10. NEW BUSINESS:
- A. Proposal for Canoga Park High School Livestock Show (Director Kaufman arrived 10:15AM)
- Mr. Phillips announced that the goal of the Canoga Park High School Livestock Show is to show animals thru a 3 year plan and to involve the students, parents and the community.**
- Mr. York of the Canoga Park Veterinary Environmental Science Magnet program presented the board with a letter from Canoga Park High School Principal Dr. Luis Rodriguez supporting the project.**
- Show to be open to the four local high schools that support the FFA program which include Verdugo, Sylmar, North Hollywood and Canoga Park High Schools.**
- Upon motion by Director DeYoung, seconded by Director Washburn that the 51st DAA hold the funds for Canoga Park High School Livestock Show with the flexibility to spend up to 10,000 as needed. Motion carried.**
- B. WFA Fall Manager's Conference **Acknowledged**
- C. November/December meeting dates
- Upon motion by Director Corradi, seconded by Director DeYoung that there will be no 51st DAA Board of Directors meetings in November & December of 2013. Motion carried.**
- Board of Directors meeting will be held every other month starting in January 2014.**

D. Delegation of Authority

i. Check Signing

Upon motion by Director Washburn, seconded by Director Kaufman and carried, to approve the Delegation of Check Signing Authority in the following manner:

Authorized signers will be (1) David Honda, Pamela Corradi and Dennis DeYoung; (2) Daniel P. Jacobs; (3) Judy E. Arthur; (4) Debbie Smith for the period of January 1, 2014 through December 31, 2014 for the following account: General Account.

Authorized signers will be (1) David Honda, Pamela Corradi and Dennis DeYoung; (2) Daniel P. Jacobs; (3) Judy Arthur for the period of January 1, 2014 through December 31, 2014 for the following account: LAIF Account.

All checks in the amount of \$1000.00 or more shall require two signatures and will require authorization by a member of the Executive Committee in writing.

ii. Workman's Compensation

Upon motion by Director DeYoung, seconded by Director Kaufman that members of the Board of Directors for the 51st DAA – San Fernando Valley Fair and any volunteers donating their time for the Fair, will be covered by Work's Compensation Insurance while performing their work for the year 2014. Motion carried.

iii. Contract Signing

Upon motion by Director Corradi, seconded by Director Kaufman and carried, that Daniel Jacobs is authorized to execute Rental Agreements up to \$150,000.00, Standard Agreements up to \$150,000.00 as long as these contracts do not exceed a one year term, without further authorization from the Board of Directors. D. Smith is authorized to execute Rental Agreements up to

\$10,000.00, as long as these contracts do not exceed a one year term, without further authorization from the Board of Directors. All such executed agreements, however, are to be submitted to the Board of Directors for review at the subsequent meeting. This Delegation is effective through December 31, 2014.

11. CORRESPONDENCE: **None**
12. OTHER ITEMS FOR BOARD APPROVAL: **None**
13. MANAGER'S REPORT: **Manager Jacobs met with WFA and reported back that CDFFA will be giving money to some fairs in 2014.**
- Mr. Phillips will be meeting with Kathleen at Pierce College. Mr. Phillips will inquire if the Show/Auction can be held there in 2015.**
14. DIRECTOR'S COMMENTS: **None**
15. EXECUTIVE OR CLOSED SESSION: **None**
16. ADJOURNMENT: (Motion required) **Upon motion by Director Kaufman seconded by Director DeYoung to adjourn meeting at 11:02 A.M. Motion carried.**

David Honda, President

D. Jacobs, Acting Manager