

MEETING OF THE 51ST DAA BOARD OF DIRECTORS,
WEDNESDAY, FEBRUARY 20, 2013 IN THE PIERCE COLLEGE FARM CENTER,
20800 VICTORY BLVD, WOODLAND HILLS, CA AT 10:20 A.M.

1. CALL TO ORDER: **President Honda**
2. PLEDGE OF ALLEGIANCE: **Director DeYoung**
3. ATTENDANCE:
 - A. Directors Present: **President Honda, Directors Corradi (10:35), DeYoung, Kaufman, Lander, Rabaso and Washburn.**
 - B. Directors Absent: **All present**
 - C. Staff Present: **D. Jacobs, D. Smith**
4. GUESTS: **R. McBroom, Pierce College Farm; B. McRoberts, Antelope Valley Fair.**
5. PUBLIC COMMENTS: **None**
6. APPROVAL OF THE AGENDA: **Upon motion by Director DeYoung, seconded by Director Washburn to approve the agenda as presented. Motion carried.**
7. CONSENT AGENDA: **Upon motion by Director DeYoung, seconded by Director Washburn to approve the consent agenda as presented. Motion carried.**
 - A. Minutes of Board meeting:
November 28, 2012 **Upon motion by Director DeYoung, seconded by Director Washburn to approve the minutes as presented. Motion carried.**
 - B. Financials: November 1-31, 2012
December 1-30, 2012
January 1-31, 2013 **Upon motion by Director DeYoung, seconded by Director Lander to approve item 7B as presented. Motion carried.**
 - C. Disbursements: November 1-31, 2012
December 1-30, 2012
January 1-31, 2013 **Upon motion by Director DeYoung, seconded by Director Lander to approve item 7C as presented. Motion carried.**
 - D. Agreements: **None**

8. CONSENT CALENDAR CALL ITEMS: **None**
9. OLD BUSINESS: **None**
10. NEW BUSINESS:
- A. Budget **Upon motion by Director DeYoung, seconded by Director Corradi to approve budget with salary. Motion carried.**
- Manager Jacobs requested that the Board of Directors begin to fund raise. Manager Jacobs stated that he feels he can raise \$25,000. President Honda requested the Board to participate in fundraising. Director Kaufman expressed concern that it is difficult to raise money without an event. Director Washburn stated that a jackpot show would be a good event and teaching tool. This could be a good sponsorship opportunity. Director Lander requested that he talk with Wendy and Mike Hall. Manger Jacobs will mention Jackpot Show at meeting with Anna Davies in March.**
- B. STOP **Upon motion by Director DeYoung, seconded by Director Corradi to approve the Statement of Operations. Motion carried.**
- C. Delegation of Authority **Upon motion by Director Kaufman, seconded by Director Washburn and carried, to approve the Delegation of Check Signing Authority in the following manner: Authorized signers will be (1) David Honda, Pamela Corradi and Dennis De Young; (2) the interim Manager, Daniel P. Jacob; (3) Judy E. Arthur for the period of January 1, 2013 through December 31, 2013 for the following account: General Account.**

Authorized signers will be (1) David Honda, Pamela Corradi and Dennis De Young; (2) Daniel P. Jacobs; (3) Judy Arthur for the period of January 1, 2013 through December 31, 2013 for the following account; LAIF Account.

(b) All checks in the amount of \$1,000.00 or more shall require two signatures and will require authorization by a member of the executive committee in writing.

(2) Upon motion by Director Kaufman, Seconded by Director De Young and Carried that members of the Board of Directors for the 51st DAA – San Fernando Valley Fair and any volunteers donating their time for the Fair, will be covered by Worker’s Compensation Insurance while performing their work for the year 2013.

Upon motion by Director Kaufman, seconded by Director Corradi and carried, Daniel Jacobs is authorized to execute Rental Agreements up to \$150,000.00, Standard Agreements up to \$150,000.00 as long as these contracts do not exceed a one year term, without further authorization from the Board of Directors. D. Smith is authorized to execute Rental Agreements up to \$10,000, as long as these contracts do not exceed a one year term, without further authorization from the Board of Directors. All such executed agreements, however, are to be submitted to the Board of Directors for review at the subsequent meeting. This Delegation is effective through December 31, 2013.

11. CORRESPONDENCE: **None**

12. OTHER ITEMS FOR BOARD APPROVAL: **None**

13. MANAGER'S REPORT: **None**
14. DIRECTOR'S COMMENTS: **Director DeYoung asked if the "Do not compete" document is done – email to Board of Directors. Robert McBroom will have it ready next week and will send to Manager Jacobs. Director Lander will report back to Manager Jacobs regarding the meeting with W. Hall.**
15. EXECUTIVE OR CLOSED SESSION: **None**
16. ADJOURNMENT: (Motion required) **Upon motion by Director Kaufman seconded by Director DeYoung to adjourn meeting at 11:27 A.M. Motion carried.**

David Honda, President

D. Jacobs, Acting Manager