

MEETING OF THE 51ST DAA BOARD OF DIRECTORS,
WEDNESDAY, APRIL 13, 2011 IN THE SMALL CONFERENCE ROOM AT 15505
ROSCOE BLVD., NORTH HILLS, CA AT 10:15 A.M.

1. CALL TO ORDER: **President Honda**
2. PLEDGE OF ALLEGIANCE: **Director Lander**
3. ATTENDANCE:
 - A. Directors Present: **President Honda, Directors De Young, Lander, Corradi, Rabaso, and Washburn.**
 - B. Directors Absent: **Upon motion by Director DeYoung, seconded by Director Washburn to excuse Director Kaufman. Motion carried.**
 - C. Staff Present: **Dan Jacobs, Acting Manager**
 - D. GUESTS: **D. Smith; AV Fair and W. Adelstein; North Valley Chamber of Commerce.**
4. APPROVAL OF THE AGENDA & MINUTES: **Upon motion by Director Lander, seconded by Director Washburn to approve the agenda as presented. Motion carried.**
5. PUBLIC COMMENTS: **None**
6. CORRESPONDENCE: **None**
7. CONSENT AGENDA:
 - A. Minutes – February 9, 2011 **Upon motion by Director Corradi, seconded by Director Washburn to approve minutes as presented. Motion carried.**
8. CONSENT CALENDAR CALL ITEMS: **None**
9. COMMITTEE REPORTS:
 - A. Livestock Committee (Lander) **None**
 - B. Off-Highway Motor Vehicle Project (Corradi, Lander)
Solar Project **Solar Farm: Board directed D. Jacobs to inquire about 1,000 acres for a solar farm. Director Honda stated that private money is willing to invest. Could prove to good revenue generating project. D. Jacobs will research and report to each board member through e-mail. He expressed concerned with environmental**

impact report and the length of time that report takes.

- C. Relocation Committee (Honda, Washburn) **None**
- D. Sponsorship Committee (Rabaso, Kaufman) **None**
- E. Finance Committee (Corradi, Honda)

a. Delegation of Authority – Check Signing **Upon motion by Director Corrandi, seconded by Director Lander and motion carried, to approve the Delegation of Check Signing Authority in the following manner: Authorized signers will be (1) David Honda, Pamela Corradi and Dennis DeYoung; (2) the interim Manager, Daniel P. Jacobs; (3) Judy E. Arthur for the period of January 1, 2011 through December 31, 2011 for the following account: General Account.**

Authorized signers will be (1) David Honda, Pamela Corradi and Dennis DeYoung; (1) Daniel P. Jacobs; (3) Judy Arthur for the period of January 1, 2011 through December 31, 2011 for the following account; LAIF Account. (b) All checks in the amount of \$1000.00 or more shall require two signatures.

b. Delegation of Authority – Contract Signing **Upon motion by Director Corrandi, seconded by Director Lander and motion carried, Daniel Jacobs is authorized to execute Rental Agreements up to \$150,000.00, Standard 2 Agreements up to \$150,000.00 as long as these contracts do not exceed a one year term, without further authorization from the Board of Directors. D. Smith is authorized to execute Rental Agreements up to \$10,000.00, as long as these contracts do not exceed a one year term, without further authorization from the Board of Directors. All such executed agreements, however, are to be submitted to the Board of Directors for review at the subsequent meeting. This Delegation is effective through December 31, 2011.**

- F. Media & Marketing (Rabaso) **None**
- G. Agriculture Committee (Honda, DeYoung) **None**
- H. Mini-Satellite Wagering Committee (Washburn, DeYoung) **None**

10. OLD BUSINESS:

A. Web site update

Manager Jacobs will update directors with completion.

11. NEW BUSINESS:

A. Forwarding Address

Acknowledged.

B. Northridge Chamber Festival

W. Adelstein gave an overview of the North Valley Heritage Festival event. He requested sponsorship from 51st DAA. Attendance runs 30,000 to 50,000.

Upon motion by Director Lander, seconded by Director Rabaso to approve up to \$2500 to the North Valley Heritage Festival to promote the future endeavors of the 51st DAA. 3 yes, 1 opposed, Director DeYoung abstained. Motion carried.

C. Dawn Fuller 4H

Upon motion by Director Corradi, seconded by Director Washburn to sponsor/partner with 4-H on record book competition in August and animal symposium in October for 2011. \$2,000 will be provided for the competition record book and \$7,000 to 4-H pet symposium. Motion carried. Director DeYoung abstained.

12. ITEMS FOR BOARD APPROVAL:

A. Management Report

D. Jacobs gave update on future partnerships for the 51st DAA and other entities. D. Jacobs reported that F & E would like to see the 48th and 51st partner. They also have \$3,000,000.00. F & E has considered pulling their \$3,000,000.00. However, they will reconsider if the 2 fairs combine.

Upon motion by Director Corradi, seconded by Director Rabaso to give management permission to investigate this possible partnership.

Upon motion by Director Corradi, seconded by Director Lander to approve 2011 Budget. Motion carried.

B. Audit Update

a. 2009 & 2010 Preliminary Audit Exit Agenda **Acknowledged**

b. Discharge of Accounts

Upon motion by Director Corradi, seconded by Director Washburn to discharge old accounts as follows:

- **2003: JLA unknown buyer \$460.00**
- **2004: 4th quarter unemployment reimbursement \$135.00, NSF check 5/10/04 \$3.00, NSF check 5/21/04 \$105.00, NSF check 6/14/04 \$148.00.**
- **2007: NSF check 5/30/07 \$500.00, NSF check 6/11/07 \$7.00.**
- **2008: NSF check E. Siefert \$143.00.**
- **Total: \$1,501.00**

Upon motion by Director Corradi, Seconded by Director Washburn to direct staff to apply for a Discharge of Accountability through F&E for all accounts receivable carried in the allowance for doubtful that exceed the Board of Directors discharge authorization of \$500 or less. The total amount is \$4,610.00. Motion carried.

c. LOU – 50th DAA and 51st DAA

Upon motion by Director DeYoung, seconded by Director Lander to approve Letter of Understanding as presented. Motion carried.

13. PRESIDENT'S REPORT:

None

14. ITEMS FROM THE FLOOR:

None

15. CLOSED SESSION:

**Session opened at 11:35 a.m.
Adjourn at 11:45 a.m.**

16. ADJOURNMENT: (Motion required)

Upon motion by Director De Young, seconded by Director Lander to adjourn meeting at 11:47 a.m. Motion carried.

David Honda, President